

**COMMUNITY ACTION PARTNERSHIP OF SAN BERNARDINO COUNTY**  
696 SOUTH TIPPECANOE AVENUE, SAN BERNARDINO, CA 92415-0610  
TELEPHONE: (909) 723-1514

**COMMUNITY ACTION BOARD**

**DATE AND TIME:**

Tuesday, September 16, 2008  
4:30 p.m.

**MEETING PLACE:**

Community Action Partnership  
696 S. Tippecanoe Avenue  
San Bernardino, CA 92415

**REVISED AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INTRODUCTIONS**
4. **COMMUNITY INPUT**
  - **Presentation by Ali Sahibi of SE Corporation on Green Valley Initiative**
  - **Presentation by Ana Hernandez of Census Bureau on 2010 Census**
5. **EXTRAORDINARY ITEMS TO BE PLACED ON AGENDA**
6. **APPROVAL OF AGENDA**
7. **APPROVAL OF JULY 15, 2008 BOARD MEETING MINUTES**
8. **MONTHLY REPORT OF THE COMMUNITY ACTION BOARD CHAIRPERSON**
9. **PRESENTATION OF SINGLE AGENCY AUDIT FOR PERIOD ENDING DECEMBER 31, 2007 BY TERRY SHEA**
10. **MONTHLY REPORT OF THE CAPSBC CHIEF EXECUTIVE OFFICER**
11. **CONSENT CALENDAR:** *(All items identified under the Consent Calendar will be acted upon by the Community Action Board at one time without discussion. A board member, staff member, or member of the public may request an item be removed from the Consent portion of the agenda for later discussion as a Deferred Item. The board can approve or deny the request.)*
  - A. Administrative Recommendation**
    1. *Adopt Resolution supporting the Green Valley Initiative.*
    2. *Adopt Resolution supporting the Building Industry Association/Baldy View Chapter Economic Recovery Coalition Legislative Policy Agenda.*

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3. *Approve CAPSBC Draft Emergency Operating Plan dated September 16, 2008.*
4. *Authorize staff to apply for Emergency Food and Shelter Program (EFSP) funding in the amount of approximately \$60,000 for 2008/2009.*
5. *Authorize staff to apply for a grant from the Los Angeles Times Family Fund in the amount of \$7,500 for the 2009 Summer Camp Program.*

### **B. Planning and Evaluation Committee**

1. *Approve contract with the County of San Bernardino Department of Children's Services in the amount of \$550,000 for the period of July 1, 2008 through June 30, 2009.*
2. *Approve 2008 Emergency Shelter Grant Purchase Order with the Department of Community Development and Housing (DCDH) in the amount of \$20,000 for the period of October 1, 2008 through April 30, 2009 and authorize the Chief Executive Officer to sign the Purchase Order.*
3. *Approve 2008-2009 Memorandum of Understanding (MOU) with Richard Heath & Associates (RHA) for the period of August 11, 2008 through January 12, 2009 and authorize the Chief Executive Officer to sign the MOU.*
4. *Approve Change Order No. 1 to the Southern California Gas CARE Contract No. 5660000486 for the period of February 1, 2008 through December 31, 2009 and authorize Chief Executive Officer to sign the Change Order.*
5. *Approve Amendment No. 2 to Contract No. 5660011127 with Southern California Gas Company for the period of July 1, 2008 through December 31, 2008 and authorize the Chief Executive Officer to sign the Amendment.*
6. *Approve Change Order No. 1 to Purchase Order No. 4500015727 with Southern California Edison (SCE) for the period of August 15, 2007 through December 31, 2008 and authorize the Chief Executive Officer to sign the Change Order.*
7. *Approve Change Order No. 1 to Purchase Order No. 4500035801 with Southern California Edison (SCE) and authorize the Chief Executive Officer to sign the Change Order.*
8. *Approve Purchase Order No. 4500038511 with Southern California Edison (SCE) for the Cooling Center in the amount of \$17,500 for the period of June 1, 2008 through March 31, 2009 and authorize the Chief Executive Officer to sign the Purchase Order.*

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9. *Approve 2008 Memorandum of Understanding (MOU) for the Southern California Regional Homeless Management Information System (HMIS) Collaborative and authorize Chief Executive Officer to sign the MOU.*
10. *Approve Community Action Partnership of San Bernardino County (CAPSBC) 2008 Program Evaluation Committee Summary Report.*

### **C. Board Development Committee**

1. *Approve the Reappointment of Eddie Garcia, Public Representative, to serve another term on the Community Action Board.*

## **12. DEFERRED ITEMS**

## **13. COMMITTEE REPORTS**

- A. Executive Committee – Al Twine, Chair
- B. Planning and Evaluation Committee – Eddie Garcia, Chair
- C. Board Development Committee – Al Twine, Chair
- D. Fund Development Committee – Juan Lopez, Chair
- E. Public Relations/Marketing Committee – Frank Stallworth, Chair
- F. Finance Committee – Jim Bookhout, Chair
- G. Advocacy Committee – Father Guillen, Chair
- H. Advisory Committee

## **14. CORRESPONDENCE/UPCOMING EVENTS**

- A. Letter to Senators Reid, McConnell, Congressman Boehner and Speaker Pelosi dated September, 2008
- B. Thank You Email from Senator Feinstein on National Energy Policy, dated August 26, 2008
- C. Thank You Email from Senator Feinstein on Standard Mileage Deduction for Charitable Purposes dated August 25, 2008
- D. Letter to Senators Boxer and Feinstein dated August 13, 2008
- E. Thank You Email from Senator Boxer on Legislative Process dated August 1, 2008
- E. You Can Make A Difference

## **15. INFORMATIONAL ITEMS**

- A. 'Norton Space Academy Opening Attended by Hundreds' – The Black Voice News – September 4, 2008

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- B. 'Salvation Army receives \$1 million for homeless apartments' - El Chicano, September 4, 2008
- C. 'Local Delegates going to Denver' – The Sun, August 22, 2008
- D. 'Strike Out Hunger' – Precinct Reporter, August 21, 2008
- E. 'Vigil highlights budget woes' – El Chicano, August 21, 2008
- F. 'Homeless can have many definitions in SB County' – El Chicano, August 21, 2008
- G. 'Outdated law discourages volunteers' – Redlands Daily Facts, August 20, 2008
- H. 'CAAs Celebrate National Community Action Month' – July 2008
- I. 'Foreclosures Rise, Help on the Way?' - Precinct Reporter, July 31, 2008
- J. 'Community Members to Speak Up to Gain Access to Health Care' – The Westside Story News, July 24, 2008

### **16. OLD BUSINESS**

### **17. NEW BUSINESS**

### **18. BUSINESS FROM THE FLOOR**

### **19. ADJOURNMENT**